

AAUW GREENSBORO BOARD MINUTES

Date: Tuesday, Sept. 20, 2016 at 1:35 PM

Location: Community Foundation of Greater Greensboro (CFGG)

Members Present: Libby Haile, President – Cheryl Wheaton, Past President – Mary Fran Schickedantz, Nominations - Lena Murrill-Chapman, Fundraising – Elaine Morehead, Hospitality – Cristina Moreira, C/U Liaison – Ann Schwabeland, Membership - Jane Terwillegar, Secretary

TOPIC	DISCUSSION/DECISIONS
Welcome/Introductions	The meeting was called to order at 1:35 PM by President Libby Haile. Christina Moriera was introduced as the newly appointed chair of the C/U Liaison Committee.
Minutes, Board meeting August 9, 2016	Secretary Terwillegar distributed printed copies of minutes for the Board meeting of August 9, 2016. Cherrie Wheaton moved to accept the minutes (2nd Lena Murrill-Chapman) and the minutes were accepted by voice vote. Secretary Terwillegar noted that Board minutes are currently posted on the Branch website in the section requiring a password for access. With the new 501(c)3 status, Board minutes are now public documents. Secretary Terwillegar made the motion, "That minutes of Board meetings should be posted in the public section on the Branch website (2nd Cherrie Wheaton). The motion passed by voice vote.
Treasurer's Report	Since Treasurer Ghotbi-Taheri was unable to attend, President Haile indicated she planned to meet with the Treasurer and they will have a proposed budget ready for the Board's October meeting. President Haile also reported that the Board voted electronically to authorize the expenditure of \$750 from Reserves for the caterer's deposit required for the December fashion show. These funds will be replaced in Reserves by the fundraising event.
Membership	Chair Schwabeland reported that 39 members have not yet renewed for 2016-2017. Second invoices have been sent out by the Treasurer. And Chair Schwabeland did make a phone call to each non-respondent reminding them about the Sept. 8 th member meeting and renewal of their dues. The total number of members who have paid their dues for FY'17 is fifty-five.
Member Handbook	Mary Fran Schickedantz reported the committee is working on the general content section for a Member Handbook that will be available online and as a printed booklet, while the member directory for this year will be available on the Branch website.
GOTV party	Cherrie Wheaton reported on plans for a Get Out the Vote letter-writing party scheduled at her home on Wednesday, Sept. 28 th . Names and addresses will be available for local women who have registered and voted in the past, but not in recent elections. Attendees will write letters to five women, encouraging them to vote this year. The voter information is non-partisan – obtained from NC Women Matter.
College/University Liaison	Chair Moriera indicated that she was meeting with President Haile and former chair, Sue Mengert, to learn more about the goals and organization of this committee, as well as how to proceed with plans for this year.

<p>Tech Savvy</p> <p>Fundraising</p> <p>Announcements by the President:</p> <p>501(c)3 Status Strategic Planning Budget Planning By-Laws Revision Ann Chipley Fund Back Pack Beginnings</p> <p>Hospitality</p> <p>Next Meeting</p> <p>Adjournment</p>	<p>There was no report from the <i>Tech Savvy</i> committee, except to indicate that Laura Tew is actively engaged in sending out applications for grant funds.</p> <p>Chair Murrill-Chapman reported on the fall fashion fundraiser planned for Saturday, December 3rd at the Greensboro Historical Museum. The caterer’s contract is signed and the next goal is to acquire sponsors. Members will need to support this event by selling enough tickets to make this successful. Madison Lowe is coordinating the fashion show and twenty UNCG students are participating as models. Tickets will be sold electronically and since there will be alcohol, no one under 21 can attend. The committee expects to sell at least 100 tickets to meet their \$5000 sales goal. Members and sponsors will be encouraged to purchase a table of ten tickets.</p> <p>The committee is also planning an October fundraiser – a night out at Panera Bread in November. Panera will donate 20% of each meal price to the Branch and advertising flyers will be ready for the October membership meeting.</p> <p>President Haile indicated that goals and objectives for Strategic Planning still need to be completed (see attached drafts). The budgeting session for the coming year is postponed until October. Meanwhile, she plans to ask the Treasurer to obtain a North Carolina solicitation license, since that is required for 501(c)3 non-profit organizations.</p> <p>According to AAUW, legal requirements make it necessary to revise branch by-laws again this fall. President Haile asked the same committee that just recently worked on by-law revisions (for completing our 501(c)3 application) to work on this task and report back to the Board. (Libby Haile, Cheryl Wheaton, Mary Woodrow and Jane Terwillegar)</p> <p>President Haile also reminded Board members that emails from her requesting a Board vote need an immediate response.</p> <p>Any personal donations to AAUW before December 31st this year should be designated for the Ann Chipley fund. AAUW NC is anxious to complete this fund before the end of the year deadline and it is only \$6000 below the \$100,000 required.</p> <p>In 2016, donations to <i>Back Pack Beginnings</i> was encouraged and President Haile indicated she plans to appoint a member(s) to work on that project. She will also add it to Branch goals for the coming year.</p> <p>Chair Morehead requested that volunteers sign up to assist with hospitality for Branch meetings. Also, Flossie Smith will be assisting with Hospitality.</p> <p>The next Board meeting is set for Tuesday, October 11th at 1:30 PM. For the time being, the Board will continue to meet at the Community Foundation building (CFGG).</p> <p>Cheryl Wheaton made the motion to adjourn (2nd Christina Moriera) and the meeting was adjourned at 3:15 Pm.</p> <hr/>
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