

**AAUW GREENSBORO BOARD MINUTES**

Date: Tuesday, February 21, 2017 at 1:30 PM

Location: Community Foundation of Greater Greensboro (CFGG)

**Members Present: Libby Haile, President – Mary Fran Schickedantz, Nominations – Cherrie Wheaton, Past President - Peggy Knox, Vice President/Programs – Ann Schwabeland, Membership – Cristina Moriera, C/U Liaison – Lena Murrill-Chapman, Fundraising – Laura Tew, Public Policy/Communications - Jane Terwillegar, Secretary**

<b>TOPIC</b>	<b>DISCUSSION/DECISIONS</b>
<b>Welcome/Introductions</b>	The meeting was called to order at 1:40 PM by President Libby Haile.
<b>Minutes, Board meeting January 9, 2017</b>	<b>Cherrie Wheaton made the motion to accept the December 2016 minutes, as corrected (2<sup>nd</sup> Peggy Knox). The minutes were accepted by voice vote.</b>
<b>Membership</b>	Chair Ann Schwabeland reported 81 members. Her committee is meeting to work on plans for calling members about the forthcoming annual meeting, voting for branch officers and other spring events. Committee members are: Everlena Diggs, Janie Dominique, Madison Lowe and Carmen Redding. President Haile requested the committee take on this task to provide more information to members about the new process for voting by electronic ballot and to promote branch activities this spring.
<b>Financial Report</b>	Treasurer Stephanie Taheri provided a monthly report for the Board, but was unable to attend, so President Haile distributed the monthly update (see attached). The balance in the Primary Account is \$4,420.05, with \$3,047.43 held in the Reserve Account. The fund for branch officers to attend AAUW’s National Conference 2017 was updated from \$500 to \$1,000 (\$500 for each year between national meetings, as per Board Policy). The Program Allocated Funds are \$19,419.10. The total balance in the bank account is \$24,738.34.
<b>Mini-Grant requests</b>	Both Mini-Grants of \$500 each have been received from AAUW NC. These were requested from the state to help support <i>Triad Tech Savvy 2017</i> and the branch <i>Work Smart</i> initiative in Greensboro.
<b>Work Smart</b>	The first <i>Work Smart</i> in the City of Greensboro proved successful. <i>Work Smart</i> was held Saturday morning, February 18 <sup>th</sup> at the NC Works Center in collaboration with the Commission on the Status of Women, with Brandy Propst as Facilitator. The evaluations were excellent and members of the Commission who attended were pleased.
<b>CFGG – 501(c)3 course</b>	President Haile asked the Board to consider sending Sue Metz to a CFGG Board Development Course on 501(c)3 financial reporting. Although Sue will not be Treasurer, she has agreed to serve on the Financial Committee, along with Treasurer Stephanie Taheri. This is an eight week course, meeting weekly and the cost is \$150. Jane Terwillegar moved that <b>“the Board approve \$150 to reimburse the cost for Sue Metz to attend this CFGG course on 501(c)3 financial reporting (2<sup>nd</sup> Ann Schwabeland). The motion carried by voice vote.</b>

<p><b>Renewals:</b>  <b>Board Insurance</b>  <b>CFGG Annual Fee</b></p>	<p>President Haile brought up two other expenses for the coming year: the annual renewal of insurance for the Branch and the \$50 fee to renew Branch membership with the Community Foundation of Greater Greensboro. Cherrie Wheaton moved that, <b>“the Treasurer pay the bills for insurance renewal and the annual fee for membership with CFGG” (2<sup>nd</sup> Ann Schabeland).</b>  <b>The motion carried by voice vote.</b></p>
<p><b>C/U Liaison</b></p>	<p>Chair Cristina Moriera reported there were two <i>Start Smart</i> workshops coming up immediately, one this evening at UNCG and next Monday at NC A&amp;T. Applications for the National Conference of College Women Student Leaders are due on March 1<sup>st</sup>. The application review committee (Sue Mengert, Mary Woodrow, Linda Jenson and Everlena Diggs) will read the applications and award the three available scholarships to NCCWSL. The conference will be held at the University of Maryland, College Park on May 31 to June 3, 2017. There was a question about awards as the committee plans to choose the three best. However, in the past, there has been a desire to spread the NCCWSL awards across several of the branch’s college/university partners. Secretary Terwillegar offered to research Board minutes and report the exact wording of an earlier C/U Liaison committee statement about standards for awarding NCCWSL scholarships.</p> <p><i>[Note: In an email to Board members dated Feb. 22, 2017, Secretary Terwillegar reported that the minutes from June 9, 2015 show that the Board’s recommendation to spread NCCWSL across our Partner institutions is that, “No institution will have more than one NCCWSL recipient an any one year.” (see attached email)]</i></p>
<p><b>NCCWSL funding</b></p>	<p>President Haile indicated that funds for three NCCWSL scholarships are available in that Program Allocation account, as a result of fundraising at last year’s Spring Luncheon. This year at the Spring Luncheon, the Fundraising Committee will do the same for NCCWSL 2018.</p>
<p><b>Liaison activity</b></p>	<p>Dot Mason reported that she and Chair Moriera met with Beth Rushing at Guilford College recently in an effort to plan a <i>Start Smart</i> there this spring.</p>
<p><b>Tech Savvy 2017</b></p>	<p>Jane Terwillegar reported on a recent conference call from AAUW related to national’s stance on future <i>Tech Savvy</i> grants. In 2018 national will no longer provide funding for <i>Tech Savvy</i> and the event will become a “Program in a Box” offering, open to all groups who wish to provide this day-long STEM program for girls. This will have an impact for AAUW Greensboro with funding future <i>Triad Tech Savvy</i> days.</p> <p>Laura Tew reported 105 girls are registered so far for this year’s <i>Triad Tech Savvy</i> on April 1<sup>st</sup>. The plan is to keep each cohort group at 18 girls, so all sessions allow for student interaction. This means no more than 200 applications can be accepted. Elaine Morehead is planning the food and Cristina Moriera is phoning all registrants to answer questions. The next <i>Triad Tech Savvy</i> Committee meeting is February 28<sup>th</sup>.</p>
<p><b>Public Policy/  Communications</b></p>	<p>Chair Laura Tew indicated that on Women’s Advocacy Day, March 14<sup>th</sup>, a delegation of Libby Haile, Lena Murrill-Chapman and Laura Tew will visit Raleigh to meet with several local legislators. Business &amp; Professional Women (BPW) are actively working on the Equal Rights Amendment (ERA, so Laura Tew and Deborah Goddard both plan to attend that BPW meeting.</p>
<p><b>Notes</b></p>	<p>The next issue of <i>Notes</i> will go out to members after the March 15<sup>th</sup> Annual Meeting.</p>

<p><b>Nominations</b></p>	<p><b>Chair Mary Fran Schickedantz announced the candidates for the 2017 election:</b></p> <p><b>President-Elect - Lena Murrill-Chapman</b>  <b>Treasurer - Stephanie Taheri</b>  <b>Secretary - Sue Mengert</b></p> <p>As this year is the first for sending out ballots to every member and voting electronically, Chair Schickedantz is working on the procedure to make certain the deadlines specified in the Bylaws are followed. Members have all received a mailed report from the Nominating Committee, and to date, no further nominations have been received from members. The ballot will be sent out electronically by Laura Tew, using <i>Survey Gizmo</i>, on Tuesday, February 28<sup>th</sup>, allowing members time from February 28<sup>th</sup> to March 12<sup>th</sup> to vote. The Membership Committee is planning to telephone everyone to remind members about voting. The election will be decided by the majority of votes cast, as no percentage is required. Elected officers will be installed at the Annual Meeting on March 14<sup>th</sup>.</p> <p>Chair Schickedantz offered two recommendations to the Board. She suggests: <b>the nominating committee be active all year</b> and, that <b>one member of the Membership Committee also be appointed to the Nominating Committee.</b></p>
<p><b>Handbook</b></p>	<p>Mary Fran Schickedantz reported that the Branch Handbook was distributed at the January soup luncheon meeting, mailed to those who did not attend, and is available on the Branch website (see attached). In addition, extra copies were printed to be used as a marketing tool with prospective members.</p>
<p><b>AAUW NC Annual Meeting</b></p>	<p>AAUW NC Meeting Coordinator Cherrie Wheaton reported on planning for the North Carolina annual meeting, March 31-April 1, that will take place in Greensboro at the downtown Marriott. There is a need for registration volunteers for both days Friday and Saturday. Sue Mengert and Martha Fowler are preparing Greensboro welcome bags for attendees. All branch members are invited to the 5:30 PM dinner at Liberty Oaks, to be followed by "Wine &amp; Wisdom" at 8:00 PM in the Marriott Hospitality Room. Laura Tew will bring Dr. Iris Wagstaff, keynote speaker for <i>Tech Savvy</i>, to the wine &amp; cheese party. Donations are needed from our members for refreshments and wine for this event – always one of the highlights of the state Annual Meeting. Registration information is available online at the AAUW NC site.</p>
<p><b>Program</b></p>	<p>No program is planned for the Branch Annual Meeting on March 14<sup>th</sup>, as there will be the installation of newly elected officers. Hospitality Chair Elaine Morehead has plans for St. Patrick's Day décor &amp; refreshments. <b>President Haile asked all committee chairs to prepare an annual report on this year's activities and submit it to her by March 10<sup>th</sup>, so she can prepare a handout to be distributed to members at this meeting.</b></p>
<p><b>Announcements</b></p> <p><b>School nurses</b></p>	<p>President Haile reported that new member, Robin Lane, has requested the Branch endorse a petition to have a professional RN in every Guilford County school, by adding AAUW Greensboro to the list to be presented to the Guilford County School Board. Laura Tew made the motion that <b>"the Branch endorse this effort to have a registered nurse in all Guilford County Schools (2<sup>nd</sup> Cherrie Wheaton).</b> In the discussion that followed, Board members clearly wished for more information related to cost, current staffing and health care available for students. <b>It was agreed to table the motion</b> until the next Board meeting when additional information will be available.</p>

<p><b>Work Smart</b></p> <p><b>Madison Lowe</b></p> <p><b>Forthcoming events</b></p> <p><b>Next Board Meeting</b></p> <p><b>Adjournment</b></p>	<p>Laura Tew noted the need to provide a new contact for ongoing <i>Work Smart</i> collaboration with the City of Greensboro and that a committee will also need to be appointed to move this project forward.</p> <p>In February, Member Madison Lowe was an invited speaker for AAUW Wilmington on the topic of organizing community action for local issues.</p> <p>February 21<sup>st</sup>, <u><i>Start Smart</i></u>, 4:00- 6:00 PM at the UNCG Faculty Center Kim Hewitt, Facilitator - Welcome by Provost Dana Dunn</p> <p>February 27<sup>th</sup>, <u><i>Start Smart</i></u>, 5:30 – 8:30 PM NC A&amp;T in General Classroom Building (GCB A116) – Facilitator Virginia Adamson.</p> <p>March 11<sup>th</sup>, League of Women Voters, Women in Government Seminar in Chapel Hill. <a href="http://Lwv.odc.org/Action-Issues">Lwv.odc.org/Action-Issues</a></p> <p>March 14<sup>th</sup>, <u>Women’s Advocacy Day 2017</u>, in Raleigh - Organized by North Carolina Women United (NCWU)</p> <p>March 14<sup>th</sup>, <u>AAUW Greensboro Annual Meeting</u>, 6:00 PM at CUCC. Election of Officers and annual committee reports.</p> <p>March 31-April 1<sup>st</sup>, <u>AAUW NC Annual Meeting</u> in Greensboro at the downtown Marriott - Cherrie Wheaton, Annual Meeting Coordinator</p> <p>April 1<sup>st</sup>, <u>Triad Tech Savvy 2017</u>, UNCG, Sullivan Science building, 8:30 AM – 3:30 PM for girls in grades 6<sup>th</sup>-9<sup>th</sup> grades and their parents. Register: <a href="http://www.greensboro-nc.aauw.net">www.greensboro-nc.aauw.net</a></p> <p><b>The next Board meeting is scheduled for 1:30 PM Tuesday, March 21, 2017 at the Community Foundation of Greater Greensboro (CFGG).</b></p> <p><b>Lena Murrill-Chapman moved the meeting be adjourned (2<sup>nd</sup> Cherrie Wheaton) and the meeting was adjourned by voice vote at 3:15 PM.</b></p> <p>_____</p>
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