

**AAUW GREENSBORO BOARD MINUTES**

**Date: Tuesday, July 11, 2017 at 1:30 PM**

**Location: Community Foundation of Greater Greensboro (CFGG)**

**Members Present: Libby Haile, President; Lena Murrill-Chapman, President Elect; Peggy Knox, Vice President/Program Chair; Laura Tew, Public Policy/Communications; Mary Fran Schickedantz, Nominations; Janie Dominique & Everlena Diggs, Membership Committee; Sue Mengert, Secretary**

<i>TOPIC</i>	<i>DISCUSSION/DECISIONS</i>
<b>Welcome/Introductions</b>	The meeting was called to order at 1:30 by President Libby Haile.
<b>Minutes, Board Meeting June 20, 2017</b>	<b>Peggy Knox made a motion to, "Accept the minutes of June 20, 2017, as corrected" (2<sup>nd</sup> Lena Murrill-Chapman). The minutes were accepted by voice vote.</b>
<b>Membership Report</b>	<p>Mary Fran Schickedantz reported that 21 postcard membership renewal reminders were mailed and President Haile will be mailing notices to all College/University Representatives inviting them to either join or renew their memberships with AAUW Greensboro at \$13. (They are already AAUW national members through campus Partnerships with AAUW.) Tiffany Jones received the free membership. There are 57 paid new or renewing members for FY'18, plus 2 Life Members.</p> <p>Membership Committee: Chair Ann Schwabeland, Everlena Diggs, Janie Dominique, Carmen Redding, Madison Lowe.</p> <p>Following a discussion about the importance of informing and involving branch members about activities and decisions, Peggy Knox made a motion to <b>"Form an ad hoc committee to generate ideas and report during the Retreat suggestions related to how to inform and involve members in branch activities and decision making."</b> (2<sup>nd</sup> Lena Murrill-Chapman) <b>Passed with voice vote.</b> Ad hoc committee: Lena Murrill-Chapman, Everlena Diggs, Mary Fran Schickedantz and Sue Mengert)</p>
<b>Financial Report</b>	<p>As Treasurer Stephanie Taheri was unable to attend the Board meeting, President Haile provided Treasurer Taheri's financial report (see attached). The <u>Primary Account</u> shows a balance of \$7461.47, with \$3,047.58 in the <u>Reserve Account</u>. The total of <u>Allocated Funds</u> that are being held for local projects and programs for FY'18 total \$26,089.30. This is a considerable increase over May, largely due to funds for STEM programs: Summer registrations for the 2017 <i>IT is for Girls</i> camp, and two grants of \$3000 each for <i>NCWIT Aspire IT</i>. <u>NCCWSL donations from the 2017 Spring luncheon of \$810</u> are also included.</p> <p>Laura Tew requested that all financial items related to STEM be listed under STEM Programs.</p> <p>President Haile will check with Treasurer Taheri about two items: the honorarium the Branch annually pays the Congregational United Church of Christ (CUGG) for use of their fellowship hall and kitchen for membership meetings; the amount of money from the Branch given to assist each attendee at the 2017 AAUW National Convention.</p>

<p><b>Board Retreat – Aug. 8</b></p>	<p>President Haile reported that the Board Retreat is scheduled to be at CFGG on <u>Tuesday, August 8<sup>th</sup></u> from 10:00 a.m. to 3:00 p.m. During discussion Board members agreed that committee chairs also be urged to attend; broad representation of the membership is needed for planning.</p>
<p><b>Grants/STEM Programs</b></p>	<p>Laura Tew provided recommendations/requests related to the branch receiving grant money to fund Work Smart/Start Smart programs:</p> <ul style="list-style-type: none"> <li>* Employ a bookkeeper to handle recording and reporting of all financial matters, including tax reports.</li> <li>* Begin now to file the type of IRS tax form that the branch will be required to use when income reaches a higher level.</li> <li>* Designate a percent of grants to be used for the cost of grant administration.</li> <li>* The Future Fund Grant proposal (<i>Find Your STEM</i> for 10<sup>th</sup> – 12<sup>th</sup> graders) will be filed August 1. Laura Tew indicated that Board members will be invited to participate in the site visit at the Joint School of Nanoscience and Nanoengineering (JSNN) if we are fortunate enough to be selected.</li> </ul>
<p><b>Bookkeeper</b></p>	<p>Registration for July 24-28 IT is for Girls at Bryan School of Business is at capacity with 72 6<sup>th</sup>-8<sup>th</sup> grade girls; Dr. Iyer is director.</p> <p>Following discussion of one of Laura Tew’s recommendation, <b>Peggy Knox made a motion to “Have Mary Fran Schickedantz gather information to help locate a bookkeeper for the branch.” (2<sup>nd</sup> Lena Murrill-Chapman) The motion passed with a voice vote.</b></p>
<p><b>College/University Student AAUW Memberships</b></p>	<p>President Haile explained that AAUW national offers free E-Student Affiliate memberships to undergraduates and offers graduate students memberships for \$18.81. Following discussion, <b>Sue Mengert made the motion that “Greensboro Branch will provide the cost of graduate student AAUW national memberships plus branch dues for women who express an interest at local AAUW Partner C/Us.” (2<sup>nd</sup> Peggy Knox) The motion passed with voice vote.</b> (Total amount: national \$18.81+branch \$13)</p>
<p><b>Sponsorship Request</b></p>	<p>President Haile and Laura Tew presented a <i>Sponsorship Request Form</i> with funds requested by Alishia McCullough, UNCG graduate student and 2017 recipient of a branch scholarship to NCCWSL. Ms. McCullough requests \$300 for her NCCWSL follow-up project for which is partnering with the Career Services Office: “I have developed a workshop that will provide access to resources and information for first generation (junior and senior UNCG) college students who want to pursue higher education upon graduation.” (Form attached) Following discussion, <b>Laura Tew made a motion to “Approve the request of Alishia McCullough for \$300 to implement her 2017 NCCWSL follow-up campus project with first generation UNCG junior and senior women students.” (2<sup>nd</sup> Peggy Knox) The motion passed with a voice vote.</b> The \$300 will come from the General Fund.</p>
<p><b>Liaison with College/University Partners</b></p>	<p>There was not a C/U report. (Note: While out-of-town, Chair Cristina Moreira is in touch with 2017 recipients of branch scholarships to NCCWSL about their follow-up projects.)</p>

