

AAUW Greensboro Board Meeting Minutes

Final

Date: February 20, 2018, 1:30 P.M.
Community Foundation of Greater Greensboro

Members Present: **Libby Haile**, President; **Lena Murrill-Chapman**, President Elect; **Millie Hoffler-Foushee** Treasurer;, **Peggy Knox**, Vice President/Program; **Ann Schwabeland**, Membership; **Laura Tew**, Public Policy; **Mary Fran Schickedantz**, Nominations; **Elaine Morehead**, Hospitality; **Sue Mengert**, Secretary

TOPIC	DISCUSSION/DECISIONS
Welcome	The meeting was called to order at 1:30 p.m. by President Libby Haile.
Board Minutes January 16, 2018	Lena Murrill-Chapman made a motion to “Approve the minutes of the January 16, 2018 Board Meeting.” (2nd Peggy Knox) The motion passed with a voice vote.
Membership Committee	<p>Membership Chair Ann Schwabeland reported 85 paid members on AAUW National’s data base, plus 3 members pending. The Branch was allocated 4 free memberships, and the committee is developing a criteria/process for awarding the free memberships.</p> <p>A Mardi Gras themed reception was held on February 9th in honor of new members who joined during the past two years. The successful event at the home of Mary Ellen Shiflett provided information about Branch projects, opportunities for new members, food and fun. Chair Schwabeland shared a video of the enthusiastic conga line.</p>
Financial Report	<p>Treasurer Millie Hoffler-Foushee presented the <i>Branch Profit and Loss Report</i> for July 1,2017 to February 19, 2018. (Report attached to filed minutes.) The monthly <i>Profit and Loss Reports</i> provided detailed accounting of Branch Income and Expenses.</p> <p>Total Income: \$17, 124.87 Total Expenses: \$14,398.41 Net Income \$4,659. 57</p> <p>Laura Tew made a motion to “Accept the Branch Profit and Loss Report for July 1, 2017-February 19, 2018.” (2nd Elaine Morehead). The motion passed by voice vote, (Also attached with the filed minutes: AAUW Greensboro Balance Sheet as of February 19, 2018.)</p>
Budget Requests for 2018 – 2019	<p><u>Committee Budgets for 2018-2019:</u> Treasurer Hoffler-Foushee requested that committee chairs provide their itemized budget requests for AAUW’s fiscal year, July 1, 2018 – June 30, 2019. She will email each chair a copy of the committee’s 2017-2018 budget. New committees that are being formed also need to submit an itemized budget.</p> <p>There was also a discussion about the listing of in-kind contributions on financial reports.</p>
Nominating Committee and Election Process	<p>Nominating Committee Chair Mary Fran Schickedantz reported that the Nominating Committee, Sue Metz, Lena Murrill-Chapman, Elaine Morehead, and Elaine Ostrowski, using the process stated in Article XI, Section 1 of the By-Laws of AAUW Greensboro, announced the following nominees for three AAUW Greensboro positions:</p> <p>For two-year terms Secretary-Sue Metz; Vice President/Program Chair-Lee LaPerriere For a one year term Treasurer-Millie Hoffler-Foushee. Electronic ballots will be issued for the voting period March 5 – 11, 2018. There is also a process to self-nominate or to nominate another person. Requests for mailed ballots should be made to President Haile</p>

<p>Nominating Committee (continued)</p>	<p>and must be returned by March 11. (Relevant section of by-laws included with filed minutes.) The elected officers will be announced at the Annual Meeting on March 13.</p>
<p>Installation of Officers</p>	<p>There was Board consensus to resume having the installation of officers at the Annual Spring Luncheon as was the practice prior to 2017.</p>
<p>Annual Reports of Board Members due by March 10</p>	<p>President Haile reminded Board members to email her their annual reports by March 10. Reports will be copied and distributed to members during the Branch Annual Meeting.</p>
<p>Silent Auction during March 13 Meeting Items Needed</p>	<p>Additional items for the Silent Auction are needed before the March 13 Branch meeting. Donors were asked to contact President Haile to arrange a time to deliver their item(s) or for her to arrange for items to be picked up. All donors were asked to include a <u>sheet with their name</u>, an <u>estimate of original price</u>, and a <u>suggested opening bid</u>.</p> <p>A group of members have planned to take paid orders for homemade crème de menthe pies during the Silent Auction and will announce when individual pies can be picked up.</p> <p>Lee LaPerriere and her husband have donated to the Silent Auction several copies of their book on leadership</p>
<p>Program Committee Report</p>	<p>Chair Peggy Knox reminded the Board that Ann Zuraw will be the speaker at the March 13 event, which will also include the Silent Auction and the Annual Meeting. Following discussion of the three parts of agenda, this order was suggested: 1. Socializing, Silent Auction, Refreshments 2. Speaker, Annu Zuraw 3. Annual Meeting business.</p>
<p>Hospitality Committee</p>	<p>Chair Elaine Morehead reported that all arrangements have been made for refreshments at the March 13 event and reminders sent to committee members.</p>
<p>Public Relations/ Communications</p>	<p>Chair Laura Tew reported that <i>February NOTES</i> were sent to an updated mailing list of 140 via Mail Chimp. The response rate was 70 opened (50%), with 16 clicking through the links in the document, a substantial improvement of just over three months ago. Three Mail Chimp messages were sent on behalf of Branch committees: membership, nominating, and hospitality committees. A Mail Chimp message was also sent to the list of 183 (75 opened) individuals in the salary negotiation skills interest group as a follow up of Work Smart workshop.</p> <p>Chair Tew indicated that the website calendar is being updated monthly. Committee chairs can have something posted by sending the text to Laura Tew. She requested that Board members check the website to determine if further details need to be added.</p>
<p>Work Smart and STEM</p>	<p>Laura Tew reported information related two major February AAUW activities in the community:</p> <p>*A very successful <i>Work Smart</i> event for 30 attendees was hosted by Women’s Resource Center and sponsored by AAUW NC. AAUW members Laura Tew and Virginia Adamson facilitated the workshop and Cherrie Wheaton, Libby Haile and Elaine Morehead each had an important part in the workshop’s success.</p> <p>*<i>Triad Tech Savvy Find Your STEM</i>, attended by over 40 high school seniors, was a huge success based on the Survey results. Students each received a STEM Tool Kit during the event held at the Joint School of Nanoscience and Nanoengineering of UNCG and NC A&T State University. The conference included 12 high school and college/university women who presented their posters related to <i>Find Your Stem</i>. Winners of the poster contest included students from NC A&T (1st place/sophomore);</p>

<p>AAUW Scholarships to NCCWSL</p> <p>Announcement</p> <p>Adjournment</p>	<p>UNCG (2nd place/senior and former NCCWSL attendee); and Guilford College (3rd place/senior). Thirty volunteers, speakers and judges took part in the event.</p> <p><u>Upcoming event:</u> April 7, 2018 – Triad Tech Savvy at UNCG – Registration is open - All Title I middle schools have received information and flyers. The \$6,000 funding was a grant from Lincoln Financial Group.</p> <p>Applications are being received for the three competitive scholarships offered by AAUW Greensboro to 2018 NCCWSL. Each applicant must be enrolled at one the Branch’s College/University AAUW Partners. “Place holder” Early Bird registrations were made for three students.</p> <p>President Haile expressed sympathy for Janie Dominique and her husband for the recent loss of his niece.</p> <p>Peggy Knox made a motion to “Adjourn the meeting at 3:15 P.M.” (2nd by Ann Schwabeland) The motion passed by voice vote.</p> <p>Important Dates</p> <p>Tuesday, March 13 6:00 P.M Annual Meeting, Speaker, and Silent Auction at CUCC</p> <p>Tuesday, March 20 1:30 P.M. AAUW Board Meeting at CFGG</p> <p>Tuesday, April 17 1:30 P.M. AAUW Board Meeting at CFGG</p> <p>Saturday, April 21 10:45 A.M. – Check-in for Annual Spring Luncheon and Celebration at Starmount Forest Country Club</p> <p>Tuesday, May 15 1:30 P.M. AAUW Board Meeting at CFGG</p>
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