

## **QR Code Instructions**

- 1 - **Scan** the barcode and you will get a “Great News Zelle” message.
- 2 - Click **Start Search** and **select** your bank/CU.
- 3 - Your bank will appear indicating that it offers Zelle and instructions on what to do next. **OR** your bank/CU will not appear if it does not offer Zelle.
- 4 - If your bank/CU offers Zelle, **log** into your bank account as instructed and **select** Zelle to verify the recipient of the funds that you are sending.
- 5 - **Select continue**. You will be asked to enter the amount. **Select** the account you are sending funds from, and add a memo. In the memo, please enter the reason (Spring Luncheon, donation, etc...) and **send**.
- 6 - It will process the transaction and indicate Money sent. It will also ask if you'd like to add/save the recipient (AAUW Greensboro) in your Zelle list. **\*\*\*NOTE-** If you select **yes**, going forward, you will only need to go into your bank account and select AAUW in your Zelle list to send money to the branch. *YES, this includes sending dues and other funds to the branch.* **Select** YES or NO
- 7 - If you select YES to add AAUW Greensboro to your bank account Zelle list, a message will appear verifying that you have added the new recipient to your list.
- 8 - A confirmation message/receipt will appear indicating that you have paid and completed the Zelle payment process. **CONGRATULATIONS!**